



ONSITE SEPTIC SYSTEM PROGRAM UPDATES NEWSLETTER

Welcome to another season of Onsite Septic System installs, repairs, and connections.

Please check our new website, www.cdhd.wa.gov. You will find it easier to navigate for forms and information.

The biggest news for the season is the implementation of a new platform, **OnlineRME**. It is in response to the WAC 246-272A revision implemented on April 1, 2025, which states that all property transfers that have existing onsite septic systems must have a 3rd party inspector, authorized by the local health department, complete an inspection report and the health district must verify the results of the inspection report for compliance.

Additionally, WAC 246-272A-0270 specifies that at least once every three (3) years a septic system inspection must be obtained by a Licensed Maintenance Provider for systems that consist solely of a septic tank and gravity drainfield and annually for all other onsite septic systems, which include pressurized septic systems, and systems with advanced treatment units.



OnlineRME
www.onlinerme.com

OnlineRME is a software program to help track septic system inspection reports, septic pumping reports and compliance histories so the health district, service providers, realtor, and other interested parties have one reliable record for each property or facility. OnlineRME has been in operation and used on the west side of the state for 20+ years.



Susan Baker-Program Assistant

All Licensed O&M Service Providers and Licensed Septic Pumpers are required to register your company/business to utilize the platform.

Susan Baker will assist your company in the registration process. She can be reached at 509-886-6421 or susan.baker@cdhd.wa.gov. Once registered, CDHD can authorize your company to submit inspection and pumping reports.

Inspection & Pumping Reports

Initial Inspection and pumping reports will require the Service Providers to build out the components of the system. Each component has its own inspection checklist. CDHD has worked with OnlineRME to establish the checklist for all types of inspections. If additional checks are required, please let us know so we can modify the inspection reports. Once established in the system, inspection reports can be generated. OnlineRME has created a test property for CDHD and all users to practice with, please consult with Susan Baker for assistance with this process.

Fees

There are associated fees with using the **OnlineRME** platform. **OnlineRME** charges a \$3.50 fee for each report submitted. CDHD, at some point prior to the end of the year, will implement a \$25.00 fee for each septic system inspector report submitted to cover inspection reviews and compliance letters and enforcement. There will be no fee for practice with the Test Site, nor additional CDHD fee for pumping inspection reports. **OnlineRME** will invoice each company each month with total fees due and I believe it can be paid through the **OnlineRME** site.

Rollout

CDHD wants all Licensed O&M Service Providers and Licensed Septic Pumpers to begin using the system by May 15th. CDHD is willing to provide all the assistance as necessary, including visiting your company site and walking you through the process. Appointments can be made for instruction at our office located at 200 Valley Mall Parkway in East Wenatchee.



Onsite Septic Systems Inspections

Please submit all inspection requests to our dedicated email (inspections@cdhd.wa.gov). This ensures your inspection request has been received. This email is checked daily. Requests should be 48 hours in advance to provide inspectors with time for scheduling.

Please feel free to upload a completed As-built from [Forms and Links-Chelan Douglas Health](#) with the inspection request with the inspection request. I have asked our inspectors to request the As-built Form & Drawing prior to conducting our final inspection. **Please refrain from and advise clients not to request inspections through the SmartGov Portal as inspectors are not tracking these requests.**

If you do not receive a response within 24 hours, please contact our Program Assistant – Susan Baker at 509-886-6421 or susan.baker@cdhd.wa.gov or contact our general number at 509-886-6400 or general email: ehsupport@cdhd.wa.gov.

Inspection coverage and schedule



Richmond Petty
Onsite Program Supervisor
richmond.petty@cdhd.wa.gov
Office: 509-886-6432
Cell: 509-881-7804

Inspection days- Mondays & Wednesdays

L EAVENWORTH AREA

Chelan County: Plain, Leavenworth, Lake Wenatchee, Chumstick Area, Peshastin, Dryden & Cashmere

N ORTH CHELAN & DOUGLAS COUNTY (outside of East Wenatchee)

Chelan County: Chelan, S. Lakeshore Rd. area, Navarre Coulee area, Entiat, Ardenvoir, Chelan Falls & Manson

Douglas County: Rock Island, Palisades, Waterville, Withrow, Mansfield, Rimrock Meadows, Banks Lake, Grand Coulee, Orondo, Beebe Bridge area, Brewster, Bridgeport & Bridgeport Bar

Inspection days- Wednesdays & Thursdays



Dominick Cimmiyotti
Inspector
dominick.cimmiyotti@cdhd.wa.gov
Office: 509-886-6464
Cell: 509-683-6652



Juanita Garibay
Inspector
juanita.garibayortiz@cdhd.wa.gov
Office: 509-886-6467
Cell: 509-433-5398

Inspection days- Tuesdays & Thursdays

S OUTH CHELAN & EAST WENATCHEE

Chelan County: Sunnyslope area, Squilchuck area, Wenatchee, Malaga & Monitor
Douglas County: East Wenatchee

Training Opportunities & Advanced Treatment System Information

Washington On-Site Sewage Association (WOSSA) provided Basics of Installation 101/102 course and O&M A-Z Troubleshooting Basics course on April 7th & 8th at the Chelan-Douglas Health District classroom. These courses may be offered again later this year in Wenatchee.

Please reference the WOSSA site for additional courses.

[In-Person Training-Washington On-Site Sewage Association \(wossa.org\)](http://wossa.org).

Course-related questions, contact the following at WOSSA:

Leigh McIntire - Executive Director
Cell: 253-380-0007
Email: leigh@wossa.org

Andrea Dodson-Administrative Director
Office: 253-770-6594
Cell: 253-228-1405 (texts accepted)
Email: andrea@wossa.org

If there's strong interest in a specific topic or training, let us know—we can coordinate with WOSSA to offer a local class.

For those interested in learning more about the advanced treatment system, Advantex, reach out to Orenco Systems at 1-800-348-9843 and/or their website [Training Opportunities| Orenco Systems](#).

For more information on OSCAR advanced treatment systems, contact Lowridge Onsite Technologies at 877-476-8823 and/or their website [Alternative Onsite Wastewater Treatment and Dispersal System | OSCAR](#).

For those interested in learning more about the NuWater Advanced Treatment System, contact Ek Engineering, Inc. at 360-687-7668 or their website [NuWater - Ek Engineering](#).

Service Provider's List Updated

Our Service Providers Lists are regularly updated and available on our website. If you notice any errors or have updates, please contact Susan Baker. We aim to update these lists on a quarterly basis.

[Installer's List](#) [O&M Service Providers List](#) [Septic Pumps List](#) [Local Licensed Designers List](#)

Permit Reminders

Each Septic Permit issued will:

1. Designate a Licensed Installer.
2. Specify the drainfield requirements.
3. Specify Maximum trench depth, will also include Minimum trench depth for gravity systems.
4. Specify an O&M Inspection requirement – Annually for Pressurized & Advanced Treatment Systems or Every 3 years for gravity systems.
5. Specify to contact CDHD for Final Inspection.

[2026 Fee Schedule](#)

Our permit fees were increased, effective January 19th of this year. A 12% increase was approved by the Board of Health (BOH). The last time the fees were adjusted was in 2023.

All septic permit applications are submitted through our online portal [SmartGov](#).