

**Minutes
Board of Health
Chelan-Douglas Health District
October 19, 2015**

Frank Collings, East Wenatchee City Council, and Board of Health Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Frank Collings, Chair, East Wenatchee City Council
Ken Stanton, Vice Chair, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
Russell Clark, Mayor, City of Rock Island
Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Keith Huffaker, Wenatchee City Council
John Bangsund, Leavenworth City Council

Administrative Staff Present:

Barry Kling, Administrator (Out of state, attended via speaker phone)
Mary Small, Associate Administrator, Community Health & Preparedness
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support Services
Connie Dorner, Administrative Associate, Board of Health Secretary

Consent Agenda

Steve Jenkins, Douglas County Commissioner, made a motion to approve the consent agenda that included the September 21, 2015 Board Meeting Minutes, September Payroll in the amount of \$154,290.05, September Benefits in the amount of \$54,606.29, approval of payment of 2015 Vouchers No. 2015-0423 to 2015-0447 in the amount of \$48,927.34, and the ABCD Local Activities Contract. John Bangsund, Leavenworth City Councilman, seconded the motion and it carried unanimously.

Program Update

Carol McCormick, Nursing Director, presented the program update on Personal Health Services.

Board Discussion

Ken Stanton, Douglas County Commissioner, requested the formula for determining the community assessments for Chelan and Douglas Counties. Kandis Boersema, Associate Administrator, Fiscal and Support Services, explained the process.

Public Comment

None

New Business

The Administrator was out of town to speak at the NASHP (National Academy for State Health Policy) conference in Dallas, Texas, so he attended this Board meeting via the Health District conference room speaker phone. He reviewed the one page 2016 Preliminary Budget Summary that was distributed to the Board members. Hard copies of the entire budget spreadsheet were also available at the meeting. The Administrator emphasized that he would be happy to meet with any Board member interested in more detailed budget information. Another draft of the budget will be presented in November, and final passage typically occurs at the December meeting.

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through September 2015, with 75% of the year complete, revenue is at 79.66% of the budget and expenses are at 79.12% of the budget.

Carol McCormick, Nursing Director, reviewed the Personal Health Division program updates, as well as the Goats, Pigs, and Hand Washing at the Chelan County Fair for September/October, by Jackie Dawson, Epidemiologist and Stephanie Snitily, Communicable Disease Coordinator.

The Nursing Director reported that Cari Hammond, Immunization Program Coordinator, has completed the flu clinics for this fall.

Mary Small, Associate Administrator, Community Health and Emergency Preparedness, reported that the September 10th, 2015 exercise was

cancelled so the next exercise will be held in April of 2016 at Central Washington University.

The Region 7 Health Care Coalition is not going to participate in Cascadia Rising – the State Exercise in June – we are so small our resources are not enough to have much impact for the numbers impacted by a 9.0 earthquake on the Westside.

The Administrator updated the Board on the Foundational Public Health Services effort, which started here in Washington State and has now become a national initiative with support from the Robert Wood Johnson Foundation and other national groups. He also reported that the North Central Accountable Community of Health would like to continue using the Health District for its backbone functions until it is able to set up a new nonprofit entity for that purpose. There was no objection from the Board.

Adjournment

Frank Collings, East Wenatchee City Councilman and Board of Health Chair, adjourned the meeting at 3:46 p.m.

Frank Collings, Chair