

**Minutes
Board of Health
Chelan-Douglas Health District
August 15, 2016**

Keith Goehner, Chelan County Commissioner, and Board of Health Vice Chair, called the meeting to order at 3:02 p.m. as Ken Stanton, Chair, was not able to attend.

Board Members Present:

Keith Goehner, Chelan County Commissioner
Doug England, Chelan County Commissioner
Steve Jenkins, Douglas County Commissioner
Jill Thompson, Waterville Town Council
Keith Huffaker, Wenatchee City Council
John Sterk, East Wenatchee City Council
John Alt, Entiat City Council

Administrative Staff Present:

Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Christal Eshelman, Director of Health Communications
Alma Castillo, Facilities Manager
Maria Joya, New Regional Emergency Response Coordinator

Public Present:

None

Consent Agenda

Keith Huffaker, Wenatchee City Council, made a motion to approve the consent agenda that included the July 18, 2016 Board Meeting Minutes, July Payroll in the amount of \$159,855.61, July Benefits in the amount of \$55,319.94, approval of payment of 2016 Vouchers No. 2016-0321 to 2016-0390 in the amount of \$93,326.55, Accountable Communities of Health (ACH) – Amendment #3, and Toxics Cleanup Remedial Action Grant (RAG). Steve Jenkins, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

The program update at this meeting was the Audit Exit Report by the state auditors who recently completed the Health District's annual audit. Barry Kling, Administrator, introduced Kiersten Redal, Audit Lead and Kathleen Lince, Assistant Audit Manager, from the Washington State Auditor's Office. They reviewed the audit exit summary regarding the financial statement audit for 2015 and the federal grant compliance audit for 2015. There were no findings or recommendations, and they commended the Health District for excellent cooperation and a clean audit result. The State Auditor's Office will notify CDHD staff when the final audit report is posted on the SAO web site. The Public Health Emergency Preparedness and WIC (Women, Infants, and Children) program were selected as the two major Federally-funded programs included in the audit.

Board Discussion

The Board discussed the challenges presented when private homes are used as vacation rentals. This is increasingly common in some areas of the Health District and often creates problems with noise, waste accumulations, and overloading of septic systems not designed for intensive use by the relatively large number of people involved in some rentals. Chelan County in particular continues to struggle to find viable ways to manage these problems.

Public Comment

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through July, 58% of the year completed, the revenue was 63.3% of budget and expenses were 61.2% of budget.

Carol McCormick, Associate Administrator, Personal Health Services, invited Jackie Dawson, Regional Epidemiologist, to share about public bat encounters. Jacqueline Dawson reported on recent bat investigations and provided guidance on what to do in the event of a bat encounter. For the first time since 2012, a rabid bat was detected in Chelan County, and we are receiving an increased number of calls about bats from the public this year. Eleven bats have been identified as rabid so far this year in the state. The Health District is working to coordinate our efforts with the Washington State Department of Fish and Wildlife, which is collecting bats for a study of White Nose Syndrome (a disease spreading among bats in the US) to assure that WDFW employees are protected against exposure to bats with rabies, and that we are able to cooperate effectively when a bat must be tested for rabies due to possible human exposure. It was also noted the Animal Control is a very important and effective partner for CDHD in dealing with potential bat exposures.

Carol McCormick discussed Outreach efforts by the WIC (Women, Infants, and Children) program to improve client rates.

The Personal Health Associate Administrator mentioned that Suda Soodsaard is leaving the end of September as her CDC Public Health Associate Program will come to an end.

Carol McCormick also said that now 4 of the 7 subjects in our ongoing TB contact investigation are considered to be negative and there are 3 whose results are pending.

Christal Eshelman, Director of Health Communications, reported that the Health District had a booth at the Back to School Health Fair sponsored by Columbia Valley Community Health on August 6th. The booth featured the Access to Baby and Child Dentistry and Children with Special Health Care Needs programs. ABCD got the names of 30 potential enrollees and the Health District connected with over 500 people through the event.

The Health District is continuing to work with Community Choice and Confluence Health to produce a Regional Health Needs Assessment that will identify needs in the community and help guide policies, funding and interventions in the future for needs in this area. County level meetings for Chelan-Douglas, Grant, and Okanogan Counties took place. We are now working to distill the information from the community meetings in order for the regional stakeholders group to analyze the information and identify the key health needs of our region.

Barry Kling, Administrator reported that Maria Joya, who currently works in the Environmental Health Food Program, is assuming the role of PHEPR

Lead. She previously worked in the PHEPR program for about 10 months. Alma Castillo, who has been working in PHEPR, is shifting her duties to Hispanic Community Outreach (including translation of public health information into Spanish) and will continue as Facilities Manager.

The Administrator announced that North Central ACH Executive Director, Senator Linda Parlette will probably not accept payment for the position until after the official end of her Senate term in January, but is actively serving now as the Executive Director. Recruitment is under way to hire a Program Manager for the ACH as well.

Barry Kling, also serving as **Environmental Health Director**, reported at the last board meeting that the Health District would be assisting with the water quality assessment at Fish Lake, in cooperation with Chelan County Natural Resources. Christal participated in the first round of sampling on July 26th. In September, the Health District and Chelan County Natural Resources Department plan to have a community meeting to provide information to residents in the Fish Lake area about the purpose of the study.

The Environmental Health Director also reviewed the program statistics on page 25 and 26 of the Board packet. He stated that the Food Program is providing inspections at a faster pace than it has the last 2-3 years. There have been 590 On-site permits issued this year. There haven't been more than 590 permits issued at this point in the year since 2008.

At 4:00, Keith Huffaker, Wenatchee City Council, had to leave for another engagement.

Executive Session

At 4:06 p.m., Doug England, Chelan County Commissioner, made a motion, seconded by Steve Jenkins, Douglas County Commissioner, to go into executive session for 30 minutes to discuss RCW 42.30.140 (4) (a) Labor Negotiations. At 4:36 the executive session was extended an additional 15 minutes.

The meeting reconvened at 4:48 p.m.

Adjournment

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Steve Jenkins, Douglas County Commissioner made a motion to adjourn the meeting at 4:49 p.m. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

Ken Stanton, Chair