

**Minutes
Board of Health
Chelan-Douglas Health District
July 18, 2016**

Ken Stanton, Douglas County Commissioner, and Board of Health Chair, called the meeting to order at 3:01 p.m. Keith Goehner, Chelan County Commissioner, John Alt, Entiat City Council, and John Sterk, East Wenatchee City Council, were unable to attend.

Board Members Present:

Ken Stanton, Douglas County Commissioner
Doug England, Chelan County Commissioner
Steve Jenkins, Douglas County Commissioner
Jill Thompson, Waterville Town Council
Keith Huffaker, Wenatchee City Council
Sandy McCourt, East Wenatchee City Council (Alternate for John Sterk)

Administrative Staff Present:

Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Christal Eshelman, Director of Health Communications
Alma Castillo, Regional Emergency Response Coordinator

Public Present:

Mike Peterson, Gradient

Consent Agenda

Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that included the June 20, 2016 Board Meeting Minutes, June Payroll in the amount of \$158,905.13, June Benefits in the amount of \$55,394.68, approval of payment of 2016 Vouchers No. 2016-0254 to 2016-0320 in the amount of \$34,337.28, and CSHCN Work First Amendment #1. Steve Jenkins, Douglas County Commissioner, seconded the motion and it carried unanimously.

Program Update

Barry Kling, Administrator, gave an ACH (Accountable Community Health) update. He reported that Senator Linda Evans-Parlette has been selected as director for the ACH. Her term as Senator will be completed in January.

Board Discussion

None

Public Comment

None

New Business

None

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through June, 50% of the year completed, the revenue was 54.3% of budget and expenses were 51.2% of budget. She reported that the annual audit is being wrapped up and that it is going well. The audit exit conference will be conducted during the August board meeting.

Carol McCormick, Associate Administrator, Personal Health Services, shared an update on her staff's activities, and status of TB patients, since the last board meeting. Carol noted the newsletter that was submitted by Stephanie Snitily, Communicable Disease Program Coordinator, regarding the new law in effect regarding medical marijuana, a West Nile Virus Update, and CDC's Response to Zika.

Alma Castillo, Regional Emergency Preparedness and Response Coordinator, reported that the PHEPR Program successfully completed the DOH documentation audit for the previous grant cycle, and completed the PHEPR Grant Statement of Work and funding negotiations for the current grant cycle.

Christal Eshelman, Director of Health Communications, reported that the Health District will be participating in the Back to School Health Fair at Columbia Valley Community Health on August 6th. A news release was sent out regarding a new Legionella prevention toolkit that was released by the CDC. The Health District has been working with the Department of Ecology to be prepared for smoke event messaging, if necessary.

Barry Kling, Administrator, reviewed the Environmental Health division statistics. He reported that staff continues to increase the rate of food establishment inspections. On-Site/Land Use activity is running only slightly behind last year's pace through the end of June, though July and August may catch us up with last summer.

Adjournment

Ken Stanton, Chair, adjourned the meeting at 3:32 p.m.

Ken Stanton, Chair