

**Minutes
Board of Health
Chelan-Douglas Health District
March 21, 2016**

Ken Stanton, Board of Health Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Ken Stanton, Douglas County Commissioner, Board of Health Chair
Keith Goehner, Chelan County Commissioner, Board of Health Vice Chair
Doug England, Chelan County Commissioner
Keith Huffaker, Wenatchee City Council
John Sterk, East Wenatchee City Council
John Altman, Entiat City Council
Jill Thompson, Waterville Town Council

Administrative Staff Present:

Francis Collins, M.D., D.D.S., Health Officer
Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Alma Castillo, Regional Emergency Response Coordinator
Christal Eshelman, Director of Health Communications

Public Present:

Matty Moore, Waterville Resident Matty Moore attended today's meeting to share a health concern. Her children attend school in the Bridgeport School District. She reported that for the past 18 months or more the students going to class in the 2-3 portables have to go outside to the porta potties and use hand sanitizer instead of soap and water when they need a restroom. **After discussion, Keith Goehner, Chelan County Commissioner, made a motion to notify Bridgeport School District and all their school board members that they are on notice to comply with sanitation (restroom) availability. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.**

Consent Agenda

Keith Huffaker, Wenatchee City Council, made a motion to approve the consent agenda that included the February 22, 2016 Board Meeting Minutes, February Payroll in the amount of \$164,502.26,

February Benefits in the amount of \$55,305.68, approval of payment of 2016 Vouchers No. 2016-0062 to 2016-0118 in the amount of \$31,324.28, and Consolidated Contract Amendment No. 7. Keith Goehner, Chelan County Commissioner, seconded the motion and it carried unanimously.

Program Update

Carol McCormick, Associate Administrator, Personal Health Services, presented an update on the various MCH (Maternal-Child Health) program activities at the Health District and among partner agencies in the District.

Board Discussion

Keith Goehner, Chelan County Commissioner, discussed the regulation of exempt wells and expressed concern that the Department of Ecology does not seem to monitor the 5,000 gallon per day limit.

Public Comment

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New Business

Barry Kling, Administrator, presented Resolution 2016-002 defining the role of the Health District as the interim backbone for North Central Accountable Community of Health (NCACH). He also presented a draft NCACH budget and a position description for the NCACH executive director. **Keith Huffaker, Wenatchee City Council, made a motion to approve the resolution and accept the NCACH Budget and Executive Director position**

description. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

Unfinished Business

None

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through February 2016, 17% of the year completed, the revenue was 32.4% of budget and expenses were 16.5% of budget.

Kandis Boersema presented Resolution 2016-001 to cancel two outstanding warrants. **Keith Goehner, Chelan County Commissioner, made a motion to approve Resolution 2016-001. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.**

Carol McCormick, Associate Administrator, Personal Health Services, reported on staff services provided in February.

Alma Castillo, Regional Emergency Response Coordinator, reported that a functional exercise has been scheduled for 9:00 a.m. to 3:00 p.m. on April 22, 2016 at Central Washington University in Ellensburg.

Barry Kling, Administrator and Environmental Health Director, commented that the relatively slow start on restaurant inspections shown in this month's Environmental Health report reflects the fact that EH staff from the food program were involved in our response to the recent Legionella outbreak.

Christal Eshelman, Director of Health Communications, distributed the final version of the 2015 Annual Report to the Board.

Adjournment

Ken Stanton, Chair, adjourned the meeting at 4:30 p.m.

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Ken Stanton, Chair